

**National Tsing Hua University 2017 academic Year First Semester
Tuition Payment Notification**

1. Proceed to the school online Academic Information System before deadline and print out the tuition bill, which can be downloaded at <https://www.ccxp.nthu.edu.tw/ccxp/INQUIRE/index.php?lang=english>.
2. If you are unable to print out a copy, or have any questions, please contact the Division of Cashier at (03-5719003) or (cashier@my.nthu.edu.tw)

Payment

*** Payment deadline**

Current students : from Aug. 16, 2017 to Sep. 11, 2017.

New students : from Aug. 23, 2017 to Sep. 11, 2017.

- (1) If you have applied for retaining your student status, student loans or an approved temporary suspension before the registration day, please do not pay for the school tuition fee.
- (2) Financial aids: please refer to the website of the Division of Student Assistance <http://meo22.wwwc.nthu.edu.tw/dosa/>.
- (3) NTHU International Student Scholarship: Please contact the Center for Continuing Education at (03-5734169).

***Payment methods**

1. Pay in Cash

Bring the Tuition Fee Payment Form to the Bank of Taiwan or Mega Commercial Bank and make payment.

2. By ATM Transfer 【Transaction fee NTD15】

- (1) Operation Process : insert ATM card→enter password→select “other service”→transaction→Bank of Taiwan code [004] , if you are using ATM of the Bank of Taiwan, then choose the option 【other accounts】 →Payment No.→Tuition Fee Value→confirm
- (2) Please keep the receipt of transaction for future reference.

3. By Web ATM Transfer 【Transaction fee NTD5】

- (1) Transaction website : <http://www.bot.com.tw/Pages/default.aspx>
- (2) Please ensure the transaction is successful.

4. By Mega Commercial Bank Delegation

- (1) Proceed to the school online Academic Information System to download the authorization form before Sep. 4, 2017.
- (2) Please ensure to transfer the fee into the bank account before the deadline Sep. 5, 2016. If the payment is unsuccessful, you have to make payment by other methods.

5. By Credit Card(Transaction fee depends on the rule of banks)

- (1) Credit card payment website: <https://school.bot.com.tw/twbank.net/index.aspx>
- (2) Choose the option 「Credit Card Payment」, print out the successful payment window for future reference.

6. By 7-11, Family Mart, Hi-Life and OK-Mark Transfer (When the payment is under NTD60,000, the transaction fee is free.)

Proceed to the convenience stores listed above with the Tuition Payment Form to complete the payment.

***Payment Proof**

Proceed to the Academic Information System to print out the proof after the time listed down below:

1. Pay in Cash: the afternoon on the next day after payment.
2. ATM Transfer: 2 working days after transaction.
3. Web ATM Transfer: 2 working days after transaction.
4. Mega Commercial Bank Delegation: the afternoon on the next day after payment.
5. Credit card and convenience stores payment: 3 working days after payment.

***Payment after Deadline**

Proceed to the Division of Cashier and make payment in cash.

Payment collection time : 08:30-12:30, 13:30-16:30

Failure to pay for the tuition fee will incur the following penalty according to the National Tsing Hua University School Rules (see the reference below):

National Tsing Hua University School Rules Article 10:

Students shall make the tuition and fee payments on or before the day when each semester starts (the exact date is published in the academic calendar of the university). A student is deemed to have completed the registration process when s/he completes the tuition and fee payments. Student who fails to complete the registration process within five days (starting from the second day of the beginning of the semester) shall apply for late registration. The period of late registration shall be two weeks after the semester starts. Student who fails to complete the registration process after the late registration period ends, shall be deemed to have withdrawn from the university unless s/he makes an application for and is approved to further postpone her/his payments. After the deadline of Add-or-Drop Selection, students shall pay their credit fees within the specified time limit. Failing such and did not complete the application procedure for leave of absence within two weeks of the scheduled deadline for payments, the student is deemed to have withdrawn from the university.